

COUNCIL MEMBERS  
Rick Bonilla, Mayor  
Diane Papan, Deputy Mayor  
Amourance Lee  
Joe Goethals  
Eric Rodriguez

# CITY OF SAN MATEO

## Regular Meeting Minutes

### City Council

City Hall  
330 W. 20th Avenue  
San Mateo CA 94403  
[www.cityofsanmateo.org](http://www.cityofsanmateo.org)

**April 4, 2022**  
**Remote 7:00 PM**  
**Regular Meeting**

**CALL TO ORDER** - This meeting was held pursuant to authorization from Government Code 54943(b)(3) / AB361 (2021) in which Brown Act regulations are relaxed to allow members to participate virtually due to the Covid-19 health emergency.

Pledge of Allegiance

Roll Call

Remote: Mayor Bonilla, Deputy Mayor Papan, Council Members: Lee, Goethals and Rodriguez

### CEREMONIAL

1. National Poetry Month – Aileen Cassinetta accepted the proclamation
2. National Public Safety Telecommunicators Week – Police Chief Barberini; Marie Silva, Police Technical Services Administrator
3. Fair Housing Month  
- Carole Conn, Executive Director of Project Sentinel

### CONSENT CALENDAR

The following items, 4 through 7 and 9 through 21 were considered to be routine by the City Council. Items 8 and 22 were removed to be considered separately. After the titles of the items were read by the City Clerk, the public was invited to comment and there were no speakers. Motion passed 5-0.

Moved: Goethals, Seconded: Rodriguez

Ayes: Bonilla, Papan, Lee, Goethals and Rodriguez

Noes: None

4. City Council Meeting Minutes - Approval  
Approve the minutes of the City Council Special and Regular meeting of March 21, 2022.
5. Ordinance Adoption – Disposable Food Service Ware Code Amendment  
Adopt an Ordinance to amend the San Mateo Municipal Code Chapter 5.89 "Disposable Food Service Ware" to align with the new State laws.  
  
Enactment: Ordinance No. 2022-03
6. Remote Teleconferenced City Council and Commission Meetings – Reauthorization  
Adopt a Resolution to reauthorize remote teleconferenced City Council and Board and Commission meetings for 30 days, through May 4, 2022, as allowed by Assembly Bill 361 amending the Brown Act, based upon the Governor's emergency proclamation and findings that meeting in person would present imminent risks to the health or safety of attendees.

Enactment: Resolution No. 36 (2022)

7. Delaware Street Relief Sewer and Underground Flow Equalization System – Interagency Amendment  
Approve Amendment No. 1 to the Service Agreement with the Peninsula Corridor Joint Powers Board for the Delaware Street Relief Sewer and Underground Flow Equalization System projects in the estimated amount of \$11,210, for a total agreement estimate of \$144,258.96; and authorize the Mayor to execute the amendment in substantially the form presented.
9. Wastewater Treatment Plant SCADA Monitoring and Upgrade – Agreement  
Adopt a Resolution to approve an alternative purchasing procedure for an agreement with Technology Management Professionals dba TMPros to monitor, upgrade, and maintain the Supervisory Control and Data Acquisition (SCADA) system at the Wastewater Treatment Plant in the amount of \$27,400 and authorize the Public Works Director to execute the agreement in substantially the form presented.

Enactment: Resolution No. 37 (2022)

10. Downtown San Mateo Grade Separations Project – Grant Funding  
Adopt a Resolution to authorize an application for the Rebuilding American Infrastructure with Sustainability and Equity Grant Program to fund the development of a project study report, preliminary engineering plans, and environmental planning documents to assess the Downtown San Mateo Grade Separations Project.

Enactment: Resolution No. 38 (2022)

11. City-wide Operations Management System – Purchase Agreement  
Adopt a Resolution to approve an alternative purchasing procedure for a three-year renewal of a purchasing agreement with Cartegraph Systems, LLC for software subscription, cloud hosting, and technical support in the amount of \$354,760, and authorize the Director of Information Technology to execute the agreement in substantially the form presented.

Enactment: Resolution No. 39 (2022)

12. Service Employees International Union Local 521 Maintenance Unit – Memorandum of Understanding Amendment  
Adopt a Resolution to amend the Memorandum of Understanding with the Service Employees International Union (SEIU) Local 521 Maintenance Unit for salary increases and a term through June 22, 2024.

Enactment: Resolution No. 40 (2022)

13. San Mateo Police Sergeants' Association – Memorandum of Understanding Amendment  
Adopt a Resolution to amend the Memorandum of Understanding with the San Mateo Police Sergeants' Association for a term through June 22, 2024.

Enactment: Resolution No. 41 (2022)

14. Local Agency Investment Fund – Investment Authorization  
Adopt a Resolution to authorize investment of monies in the Local Agency Investment Fund.

Enactment: Resolution No. 42 (2022)

15. Fiscal Year 2020-21 Single Audit – Acceptance  
Formally accept the single audit for the fiscal year ended June 30, 2021.
16. School Crossing Guards 2022-23 – Agreement  
Approve an agreement with the San Mateo-Foster City School District for school crossing guards in the amount of \$78,000 and authorize the Chief of Police to execute the agreement in substantially the form presented.
17. 330 Villa Terrace – Property Owner Appeal of Relocation Benefits  
Adopt a Statement of Decision denying the appeal and upholding the notice to pay relocation benefits to a tenant who resides at 330 Villa Terrace.
18. Congressionally Directed Spending Project Request – Letters of Support  
Authorize letters of support signed by Mayor Bonilla to be submitted to Senator Feinstein, Senator Padilla, and Congresswoman Speier for Congressionally Directed Spending projects in San Mateo.
19. US 101/State Route 92 Area Improvement and Multimodal Project – Letters of Support  
Authorize Mayor Bonilla to send letters of support on behalf of the City of San Mateo to Secretary of Transportation Pete Buttigieg, Senator Feinstein, and Senator Padilla for the San Mateo County Transportation Authority's requests for grant funding and Congressionally Directed Spending.
20. Board and Commission Appointment Subcommittee – Senior Citizens Commission  
Appoint Mayor Rick Bonilla and Council Member Joe Goethals to the Senior Citizens Commission Appointment Subcommittee.
21. City Council Strategic Plan – Adoption  
Adopt the City Council Strategic Plan for fiscal year 2022-23.

## **END OF CONSENT CALENDAR**

### **REMOVED FROM CONSENT CALENDAR**

8. Dale Avenue Pumping Station Upgrade – Contingency Increase  
Item 8 was pulled by staff, no action was taken, and the item will return to Council at a future meeting.
22. Water Conservation Month and “Wyland Mayor’s Challenge for Water Conservation” – Resolution  
Council Member Papan pulled Item 22 to highlight the importance of water conservation due to the ongoing drought issues. She pointed out the City has lots of tools and programs to guide citizens on how to improve efforts on conserving water. Mayor Bonilla read the resolution.

Motion to Adopt a Resolution to proclaim the month of April as “Water Conservation Month” and to support citywide participation of the “Wyland Mayor’s Challenge for Water Conservation”. Motion passed 5-0.

Moved: Papan, Seconded: Rodriguez  
Ayes: Bonilla, Papan, Lee, Goethals and Rodriguez  
Noes: None

## **PUBLIC COMMENT**

Public Comment – Laurie Watanuki – concerned about the traffic impacts to the neighborhood during construction of the Downtown Grade Separations Project; Carol Steinfeld – happy to see the “Wyland Mayor’s Challenge for Water Conservation be adopted since all residents need to do more to support water conservation; Lindsay Raika – requested Council pass a resolution to support the reopening of the Mack E. Mickelson Arthritis and Rehabilitation Center Therapy Pool; Raayan Mohteshemi – voiced concern about the therapy pool closure and suggested the City review innovative grade separation design options found in places like Montreal; Nicole Goehring – representing a construction grade association - cautioned the City to look into the Federal Code of Regulations if a project labor agreement is put into place as it could affect federal funding as it did in Berkeley.

## **NEW BUSINESS**

### **23. Ordinance Introduction – Sign Code Amendments**

Gabrielle Whelan, Assistant City Attorney, gave an overview of the amendments which included updating definitions regarding signs leaning against vehicles in the public right-of-way, signage for multi-tenant buildings and chapter revisions addressing prohibited signs to include signs in the public right-of-way. Council had no questions.

Public Comment – there were no speakers.

Motion to Introduce an Ordinance to amend San Mateo Municipal Code Title 25, “Signs” by updating definitions, revising regulations for signs in the public right of way, clarifying the permissible number and dimensions of signs, and making other miscellaneous changes. Motion passed 5-0.

Moved: Papan, Seconded: Rodriguez

Ayes: Bonilla, Papan, Lee, Goethals and Rodriguez

Noes: None

### **24. Clean Water Program Costs – State Revolving Loan Approval**

Rick Lee, Finance Director, gave the presentation and shared a timeline of the Clean Water Program; went over the estimated sources and uses of the funds as well as the debt service and coverage; and explained the agreement structure of the State Revolving Fund Loan. Council had no questions.

Public Comment – there were no speakers.

Motion to Adopt a Resolution to approve documents and actions relating to a San Mateo-Foster City Public Financing Authority State Revolving Fund Loan. Motion passed 5-0.

Moved: Goethals, Seconded: Rodriguez

Ayes: Bonilla, Papan, Lee, Goethals and Rodriguez

Noes: None

Enactment: Resolution No. 44 (2022)

## **REPORTS AND ANNOUNCEMENTS**

City Manager, City Attorney and Council Members reported on their various assignments and liaison roles. Council Member Goethals asked the council to explore passing a resolution to support the reopening of the Mickelson pool. All council members are interested in bringing this forward. Council Member Lee would like to have a ceremonial item

acknowledging the holy month of Ramadan. Mayor Rick Bonilla requested support for a One Shoreline presentation. Council members agreed. Council Member Diane Papan said she will inform the Council when the presentation is available. Council Members expressed their condolences on the passing of Andy Cresci, husband to past Council Member Maureen Freschet.

**ADJOURNMENT** –The meeting adjourned at 9:40 p.m. following a moment of silence in honor of Andy Cresci who passed away peacefully on March 28<sup>th</sup>, his 82nd birthday.

APPROVED BY:

SUBMITTED BY:

Rick Bonilla, Mayor

Joan Diskin, Deputy City Clerk